



VENDOR INFORMATION

DATE Saturday and Sunday, April 1st & 2nd, 2017
LOCATION Crown Point on Mission Bay in San Diego, California
CONTACT Darlene Disney, Executive Director

San Diego Crew Classic
1875 Quivira Way, C-6
San Diego, CA 92109

P: (619) 225-0300 F: (619) 225-0301 Darlene@crewclassic.org

TENT SPACE – Tents are 10’ x 10’, 10’ x 20’ and 20’ x 20,’ with common walls with the tent next door. Unless given prior approval, no private tents are permitted. Please note that the Vendor configuration does not allow for overflow merchandising beyond 5 feet in front of your tent. **We will make every effort to accommodate your location choice; however, the final placement of each vendor will be at the discretion of the San Diego Crew Classic. Sponsors have a priority and space is limited.** Each tent space includes one eight-foot table and two chairs. To direct-order any additional equipment or amenities such as table skirts, cloth covers and easels, please see the Furnishing and Equipment Form and contact Willie Williams of Classic Party Rentals at wwilliams@classicpartyrentals.com or (858) 496-9700. **Pickup for credentials and parking passes starts Thursday and you may begin operating your booth after check in.**

BOAT VENDORS: If you wish to display a boat, you have two choices. A 10’ x 20’ tent space will hold most singles, within the tent, set up on the diagonal. **Singles cannot be accommodated in front of your tent due to their length and blocking of the space of your neighbor.** If you wish to display a boat in the boat display area across the sidewalk from your tent, in front of the main tent, you may do so for an additional charge. **You must have a 10’ x 10’ tent if you choose to participate in the boat display.**

CERTIFICATE OF INSURANCE: You must provide **TWO** certificates of insurance (one naming San Diego Crew Classic, Inc. and one naming the City of San Diego, its officers, employees and agents as an additional insured at a limit of no less than \$1,000,000.00 in liability coverage). **Certificates of Insurance must be received on or before January 15, 2017 or your space will be rented to another vendor and no refund will be given.**

Please send both certificates to the Crew Classic Office at the contact information listed above.

RESERVATIONS/ CANCELLATIONS - Please note that payment in-full and insurance certificates must be received in order to reserve a space. Should it become necessary to cancel your reservation, immediately notify the San Diego Crew Classic in writing. Fees are nonrefundable. Remember that the event is a GO, rain or shine!

PARKING & ACCESS –

- Given the layout and considerable space constraints of the site, it is not possible for Vendor participants to park vehicles adjacent to their spaces, and parking or driving within the fenced area is prohibited at all times in our City permit.
- The San Diego Police and Park Rangers on site will prohibit you from driving inside the venue.
- One (1) vendor two-day parking pass is included in the price of your tent rental.

INCLUDED – The following are included in the rental of each tent;

- Vendor wrist bands (two with a 10'x10', three with a 10'x20' and four with a 20'x20').
- One (1) two-day parking pass for the Red lot

CLEAN-UP: Each year we impress the San Diego Park and Rec Department with our clean site. ***Please be sure to leave your area clean, with all trash properly discarded. There will be a \$500.00 clean-up charge for areas left untidy (determined at our discretion upon inspection by 5 PM Sunday).*** Please put all trash in trash containers provided. There are larger dumpsters nearby for boxes and crates.

ADVERTISING

- **Banners and flags must be kept inside your space, and cannot be spiked into the ground.** For those vendors who would like to upgrade their support of the San Diego Crew Classic, benefits include vendor space in a premium location, signage, PA announcements, VIP privileges and advertising. If you are interested, please contact Director of Operations, Luke Walton at (858) 231-5267, or luke@crewclassic.org.

THE PARK RULES - Please be respectful of the following rules for our race site. Like all races, our ability to continue hosting this event at Crown Point Shores is dependent on our following the rules as established by the City of San Diego.

- No use of stakes anywhere in the park, specifically along the grass areas of vendor row. All banners and flags must be set up without stakes.
- No dogs allowed anywhere on the Crew Classic grounds.
- No glass, no smoking, no open fires anywhere or at any time.
- Very Important: Absolutely NO alcohol permitted except in the Beer garden. Consumption of alcohol outside the designated beer garden is not permitted. If you plan on drinking, please drink responsibly, designate a driver and make sure that all drinking is done in the designated beer garden.

We hope your experience at the San Diego Crew Classic® is both pleasant and profitable! We look forward to welcoming you to the regatta.



VENDOR SPACE RESERVATION REQUEST FORM

April 1 & 1, 2017

Due January 15, 2017 + \$250 if received after January 15, 2017

Company Name: _____

Contact: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Product Line Description: _____

TENT	Qt.		TOTAL
10' x 10'		\$ 1,000.00	
10' x 20'		\$ 2,000.00	
20' x 20'		\$ 4,000.00	
End Unit, additional charge		\$ 100.00	
AFTER January 15th – late fee		\$ 250.00	
ELECTRICITY		\$ 150.00	
ADDITIONAL VENDOR WRISTBANDS		\$ 20.00	
BOAT DISPLAY		\$ 575.00	

TOTAL DUE	\$
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Check # _____ enclosed made payable to San Diego Crew Classic®

Please charge total due to Visa MasterCard AMEX # _____

Name on Card _____

Signature _____

Billing Address _____ /Zip _____

Expiration Date _____ CID # _____

Send or fax to: Darlene Disney
 San Diego Crew Classic
 1875 Quivira Way, C-6
 San Diego, CA 92109
 Fax: 619 225-0301
 Phone: 619 225 -0300



San Diego Crew Classic
April 1 & 2, 2017

FURNISHINGS & EQUIPMENT FORM

ORGANIZATION NAME _____

Each 20'X20' tent comes with 2 tables, 20 chairs, and white picket fencing.

Please provide the following additional equipment:

Quantity	Item	Amount	Total
_____	8'x30" table	18.00	_____
_____	6'x30" table	17.00	_____
_____	4'x30" table	16.00	_____
_____	8'x18" table	17.00	_____
_____	6'x18" table	16.00	_____
_____	36" round table	16.00	_____
_____	48" round table	17.00	_____
_____	Table skirt white fabric	22.00	_____
_____	Add'l plastic table cover-white	8.00	_____
_____	White folding chair	2.00	_____
_____	White wood padded chair	5.00	_____
_____	6' Propane Barbecue (incl. cleaning)	245.00	_____
_____	5' Charcoal Barbecue (incl. cleaning)	150.00	_____
_____	Raffle Drum	35.00	_____
_____	Garment Rack	25.00	_____
_____	Trash Can, Large	15.00	_____
_____	Trash Can, Small	6.00	_____
_____	Plastic Tub, with handles	15.00	_____
_____	Ice Chest 100 or 120 qt.	38.00	_____
	Total		_____

PAYMENT MUST ACCOMPANY EQUIPMENT ORDER!

DEADLINE: MONDAY, MARCH 6, 5PM.

All equipment will be delivered on Friday, March 31.

Please call Willie Williams or Leah Cafagna at Classic Party Rentals 858-496-9700 with any questions.

Check # _____ enclosed for \$ _____

Visa/MC _____ Exp. Date _____ CID# _____

Billing Address _____

Signature on credit card _____

Contact Person _____ Cell Phone # _____

Make check payable to: **Classic Party Rentals**

Send to: Classic Party Rentals 7069 Consolidated Way, Suite 300, San Diego CA 92121

Fax #: 858-496-2180 or email wwilliams@classicpartyrentals.com / lcafagna@classicpartyrentals.com

SAN DIEGO CREW CLASSIC®, INC.

2017 Crew Classic Event

Official Regulations and Conditions of Contract

Contract for Exhibit Space: By submitting an application for exhibitor space and acceptance of application, the application becomes a binding contract between Exhibitor's company (hereafter called "Exhibitor") and the San Diego Crew Classic Inc. (hereafter called "Crew Classic").

Hold Harmless: Exhibitor agrees to hold harmless Crew Classic and the San Diego Crew Classic Foundation, its Board of Directors, Committee members, sponsors and co-sponsors, agents, employees, and licensees from any and all liabilities which may arise as a result of Exhibitor's operation of Exhibitor space or performance under this contract, and cannot be held responsible for loss and/or damages. Exhibitor understands that no insurance is offered by Crew Classic and that insurance must be obtained by and at the expense of the Exhibitor. Exhibitor shall maintain liability insurance in an amount not less than \$1,000,000, and shall name Crew Classic and the San Diego Crew Classic Foundation, and the City of San Diego it's officers, employees and agents as an additionally insured on the liability policy.

Acceptance of Application: Acceptance of the application by Crew Classic does not in any way imply an endorsement of the Exhibitor's service or product. Rejection of an application by Crew Classic does not in any way imply lack of merit of the Exhibitor's service or product.

Use of Space: No Exhibitor may sublet, assign, or apportion any portion of the space assigned to that Exhibitor. No Exhibitor may exceed its assigned space dimensions in any manner. No Exhibitor may advertise or distribute outside of the space dimensions assigned to that Exhibitor. This includes interfering with traffic in the exhibit area.

Restrictions: Crew Classic reserves the right to restrict and/or have removed an exhibit because of noise, objectionable method of operation, lewd or unacceptable conduct, or other reasons which violate the terms of these Regulations and Conditions. In the event of such a removal, restriction of exhibit, or discontinuance of set-up, Crew Classic will not issue any refund of rental, expenses, or other damages.

Samples and Souvenirs: Distribution of samples and souvenirs in a restrained manner is permitted with permission, provided there is no interference with other exhibit spaces or the aisle movement. Crew Classic may remove or withdraw permission to advertise and/or distribute any material it considers objectionable. Games of chance involving the exchange of money are not allowed.

Care of Premises: No part of an exhibit, nor any sign or other materials, may be taped, pasted, nailed, spiked or otherwise affixed to any wall, ceiling, or the grass within the exhibit area. The cost for any repairs due to Exhibitor's negligence or violation of this rule will be the responsibility of the Exhibitor.

Fire Regulations: Decorations and exhibit construction furnished by Exhibitor must conform to any and all fire regulations. All materials used by Exhibitor must be flameproof. Combustible or other flammable materials may not be used.

Exhibit Set-Up and Breakdown: Exhibitor understands that set-up shall not commence before noon Thursday before the event, and that exhibits must be broken down and removed from the premises by 5 PM. Sunday. No vehicles may be driven inside the gates at any time. A "Clean-Up" fee will be charged to any vendor that does not clean up their area.

Refunds: The San Diego Crew Classic has a no refund policy.

Interpretation and Enforcement: These Regulations and Conditions become a part of the contract between Exhibitor and Crew Classic. All matters in question not covered by these Regulations and Conditions are subject to the decision of Crew Classic, and all decisions made shall be so binding on all parties affected by them. Authority to enforce these Regulations and Conditions under the Crew Classic is vested in the President of the Crew Classic the Crew Classic Board of Directors, and the Crew Classic Executive Director.

Crew Classic shall not be liable for failure to perform its obligations under this contract due to any causes beyond its control.

The undersigned agrees to the terms of these Regulations and Conditions, and states that he or she is a fully authorized representative of Exhibitor, with full authority to sign on behalf of Exhibitor's company.

Authorized Exhibitor Representative

Position/Title

Date

Print Name

Rec'd By: _____
Crew Classic

Date